

Request for Expressions of Interest - HEALTH & SAFETY PARTNER

Introduction

Bradford Culture Company (BCC) operating as Bradford 2025 (the Company) would like to invite expressions of interest from a suitably experienced and qualified partner (the Provider) to deliver Health & Safety support, consultancy, and reporting.

Providers must meet BCCs procurement objectives:

- To ensure that procurement activities reflect BCC's approach to transparency, sustainability, value for money and equality, diversity and inclusion.
- To ensure BCC's commitment to the communities of Bradford is reflected in the procurement process.
- To ensure BCC's duty to its funders to deliver best value for money.
- To ensure compliance with relevant laws and regulations.

Specification

- Promote safety practices and support to staff, volunteers, suppliers and partners to ensure safety is a key focus throughout the programme.
- Offer advice and general guidance for reducing risks on events, as well as helping to manage the process internally more efficiently.
- Attending site visits to advise on potential site-specific risks, recommending control measures and involvement with event site safety planning.
- Carrying out, writing and/or advising on detailed risk assessments and method statements and producing safety policies and procedures, as needed.
- Attending and presenting site plans to the Safety Advisory Group and other working groups.
- Lead safety officer on site, as and when required.
- Develop a health & safety toolkit to share with other organisations to create a lasting legacy.
- Contribute to the evaluation of Bradford 2025 and ensure detailed reporting and knowledge transfer.

Criteria for Selection

- Industry registered with recognised health & safety qualifications.
- Track record of providing Health & Safety Consultancy including (but not limited to), experience overseeing the safe installation and removal of temporary structures.
- Knowledge and experience of working on a variety of events in the cultural sector.
- Experience of liaising confidently with a wide range of contractors and stakeholders, including regulatory and planning authorities.
- Preferably local to Bradford/West Yorkshire, but open to applicants throughout the UK with capacity to travel.
- Best value for money.

- Alignment with BCC's procurement objectives

Anticipated Budget and Timescale

Please include details of your rate within your proposal. The timescale for this work will begin late June 2024 with the work completed by 31 December 2025. All information, reports and evaluation to be completed by 31 March 2026.

How to apply

Deadline for expressions of interest is **Friday, 7th June 2024**. Please email proposals to procurement@bradford2025.co.uk